

**BELLINGHAM MARINE INDUSTRIES**  
**JOB DESCRIPTION**

**Job Title:** SW Division Wood Shop Worker  
**Reports To:** Woodshop Lead, Production Manager  
**FLSA Status:** Non-Exempt  
**Work Schedule:** Monday through Friday, 7:00 am to 3:00 pm. Overtime and weekends as required. Dependability for work schedule is crucial.  
**Prepared Date:** 3/1/22  
**Prepared By:** Campbell Risdon  
**Approved Date:** 3/1/22  
**Approved By:** Kevin Thompson  
**Fed. Job Cat.:** Class 2

**SUMMARY:**

Sets up and operates a variety of woodworking machines to surface, cut, and shape lumber, and to fabricate wood parts for concrete floats by performing the following duties.

**ESSENTIAL DUTIES AND RESPONSIBILITIES**

- Selects, installs, and adjusts saw blades, cutter-heads, boring bits, and starts machine and makes trial cut;
- Operates machines to saw; smooth and shape lumber and wood part; cut tenons and mortises in wood stock; bore holes to cut slots, grooves, and designs in wood stock; and to sand lumber, wood stock, and parts;
- Verifies dimensions of parts for adherence to specifications;
- Assembles fabricated parts to make concrete float sections per shop drawings and blueprints;
- Learns and applies safety rules and techniques.
- Other duties as assigned.

**QUALIFICATIONS**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**EDUCATION and/or EXPERIENCE**

Six months of related work experience; high school diploma or equivalent preferred.

**LANGUAGE SKILLS**

Ability to read and interpret shop drawings, project schedules, and documents such as safety rules, operating and maintenance instructions, and procedure manuals; **requires** ability to communicate clearly and cooperate with others.

### **MATHEMATICAL SKILLS**

Ability to add, subtract, multiply, and divide in all units of measure using whole numbers, common fractions, and decimals; **requires** spatial ability sufficient to produce and assemble wood products for the manufacture of concrete floating dock systems. Required to be able to read a tape measurer

### **REASONING SKILLS**

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists; to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

### **PHYSICAL DEMANDS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required (**more than 2/3 of the time**) to stand, walk, use hands to finger, handle or feel, reach with hands and arms, climb or balance, stoop, kneel, crouch or crawl and talk or hear, and occasionally required to sit.

The employee must regularly lift and/or move 10 to 25 pounds and occasionally lift and/or move up to 50 pounds. Lift and/or move up to and more than 100 pounds using teamwork or machinery occasionally (**less than 1/3 of the time**). Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and ability to adjust focus.

### **WORK ENVIRONMENT**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly exposed (**more than 2/3 of the time**) to wet and/or humid conditions and outside weather conditions. The employee will be exposed to extreme cold or extreme heat semi-regularly (**1/3 to 2/3 of the time**). The employee is occasionally (**1/3 of the time**) exposed to moving mechanical parts and fumes or airborne particles. The employee may be exposed to toxic or caustic chemicals and vibration on occasion. The noise intensity is moderate most of the time, with occasional loud or very loud noise.

**EQUIPMENT AND MACHINERY USED**

The following equipment and machinery may be used in this position: hand tools, shovels, rakes, pry bars, drills, brooms, wrenches, grinders, wire cutters, trowels, concrete cutters, jack hammers. Air wrenches, forklifts, concrete vibrators, and sledgehammers.

**COMPENSATION**

BMI offers a competitive compensation and benefits package. Compensation is dependent upon skills and experience.

Bellingham Marine is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to status as a protected veteran or a qualified individual with a disability, or other protected status, such as race, religion, color, national origin, gender identity, sexual orientation, sex or age.

To request a reasonable accommodation please email [hr@bellingham-marine.com](mailto:hr@bellingham-marine.com).

Bellingham Marine is a Drug Free Work Place.